

Dear parents,

Children's safety is our shared and most important priority during travel. Therefore, it is particularly important that you familiarise children with these rules – with their purpose and significance.

School Transport Team of Denis Diderot Private Secondary School

Rules for Enrolment for and Organisation of School Transport at Denis Diderot Private Secondary School

Rules for Safety During Travel

1. The driver must have all necessary documents and certificates and must comply with all laws, standards and regulations of Bulgaria and the European Union for driving and transportation.
2. Every morning, all bus drivers must undergo a medical check-up (alcohol, drugs, general health) in accordance with Ordinance No. 33.
3. Listening to music, consuming food and beverages, smoking (including e-cigarettes), using foul language or acting improperly by the drivers while driving shall not be allowed.
4. Drivers may not use mobile phones while driving, unless using a handsfree equipment.
5. Students must occupy their designated seats on the bus and must wear seatbelts.
6. Students must be calm and must keep quiet. Noisy behaviour, pushing, throwing objects, unfastening seatbelts and changing seats without permission shall not be allowed.
7. Consumption of food and beverages (except water) is prohibited.
8. It is prohibited to ask the driver questions, as well as to walk around the bus during travel.
9. It is important to maintain cleanliness and to protect the bus and the equipment thereof.
10. The instructions of the bus driver must be followed.
11. Students must not get off the bus until it has stopped completely and the driver has given them permission to do so.

Enrolment

1. When enrolling a student in the school, the parents must indicate whether they want to use school transport and if yes, from which bus stop exactly.
2. Schedules, routes and bus stops shall be published on the school website, School Transport Section.
3. Signing a contract for the use of school transport shall be carried out no later than 15 July of the respective year and such contact shall be renewed annually.
4. After this date, new applications shall be accepted only if there are free seats on the buses.

5. Requests to change a requested bus stop or route after the specified deadline shall be viewed on an exceptional basis and may be allowed only if they do not violate or change the existing routes and travel organisation.
6. When there are not enough seats available, seat distribution shall be in accordance with the order of submission of the applications and the signing of the contracts. The school shall be entitled to limit additional admission and refuse transport after the bus capacity is filled, or to provide alternative transport.

Travel Principles

1. The buses shall travel on the approved route and schedule. Only the approved bus stops along the route shall be used for passengers getting on and off the bus.
2. Buses shall wait no more than 1 minute at a bus stop for late passengers. Those who have missed the bus at a given bus stop can go to the next bus stop (if there is one). Buses do not stop at places other than the designated bus stops.
3. All buses shall be equipped with CCTV cameras and access control systems.
4. At the start of the school year, each child shall receive a personal ID chip, card or watch that must be used to check in and out every time they get on and off the bus. This is important for the children's safety.
5. When getting off the bus, the children shall be handed over to a parent or an authorized representative thereof. If a child is not met by a parent/authorized representative at the bus stop, they shall remain on the bus and continue along the designated route. If, by the end of the route, the child has still not been met by a parent/person in charge, the child shall be left in the special waiting room in the Head Office of ProCredit Bank at 26 Todor Aleksandrov Blvd.

General

1. In case of complaints and incidents – recordings shall be checked, parents shall be notified and measures shall be taken.
2. The school shall be entitled to suspend the use of transport by students who systematically violate the established rules and endanger the safety of the other passengers with their behaviour. This shall take place as follows:
 - In the event of 3 remarks within 1 calendar month from an adult observer, an e-mail to the parent shall be sent.
 - In the event of a subsequent violation, the right to use transport shall be suspended for 1 week.
 - In the event of 5 remarks within 1 calendar month, the right to use transport shall be terminated with a one month's notice.